



香港測量師學會  
THE HONG KONG INSTITUTE OF SURVEYORS

ASSESSMENT OF PROFESSIONAL COMPETENCE  
BUILDING SURVEYING

Form APC3/BS

LOG BOOK

This Log Book must be endorsed by the Counsellor every 3 months.

Name of Candidate	Candidate's No. B / .
Communication Address	
Date of Submission	
<i>for Interim Assessment</i>	<i>for Final Assessment</i>

This Revision October 2007

## NOTES

1. The Log Book (APC3/BS) comprising Analysis of Diary Sheets covering a period up to 33 months is to enable a candidate to present an analysis of his professional training in a chronological order based on entries in his Diary, which will assist the Assessors to evaluate the adequacy and proper balance of his training. It will also provide an easy reference to any particular aspect of training as set out in the Diary.
2. The Log Book should be kept in safe custody. It is important to note that if the Log Book is lost, the failure to produce an analysis of the candidate's training may prejudice the subsequent assessment.
3. Entries in the Analysis of Diary Sheets should be abstracted from the Diary at the end of each month. The training received in the month must be entered in whole days or half-days under the area and month headings of the Sheets. At the end of every three months, the Log Book must be signed by the candidate and endorsed by his counsellor.
4. After completion of an aggregate of 12 months' training, the Log Book should be submitted to the counsellor together with the relevant sections of the Diary for interim assessment. On submission, the time spent on each training area must be sub-totalled vertically on the Analysis of Diary Sheets, and also horizontally where appropriate.
5. On completion of the full approved period of professional training, the total time spent on each training area should be added up both vertically and horizontally on the Analysis of Diary Sheets. The grand total should also be computed. The Log Book must be submitted together with the Diary for final assessment.













