

Note:

All Candidates are required to add the following Plagiarism Statement in relation to “no plagiarism*” in their Critical Analysis immediate before your declaration signature. Any submission without the incorporation of this statement will be returned to the Candidates.

“Plagiarism Statement

I confirm that this submission was written by me and in my own words, except for quotations from published and unpublished sources which are clearly indicated and acknowledged as such. I acknowledge that the incorporation of material from other works or a paraphrase of such material without acknowledgement will be treated as plagiarism and may be subject to investigation, and may be further dealt with appropriately by the HKIS. The source of any material, picture, map or other illustration is also clearly indicated if the source of such material, picture, map or other illustration, whether published or unpublished, is not resulting from my own preparation, observation or specimen-collecting.”

[This section shall be added in the event that, to your best knowledge, you know the project submitted by you will be / has been adopted by other probationers in his/her submission]

“To my best understanding, the project adopted by me in my submission will be / has been adopted by the following probationer(s) in my office:

- a)
- b)
-”

*Remarks

HKIS APC aims to test the competence of a candidate who has obtained his/her professional knowledge through the **personal attainment**. All work submitted by probationer for assessment is accepted on the understanding that it is the **probationer's own effort**.

Plagiarism is defined as the submission or presentation of work, in any form, which is not one's own, without acknowledgement of the sources. Plagiarism includes inappropriate collaboration with others. Special cases of plagiarism can arise from a probationer using his or her own previous work (termed auto-plagiarism or self-plagiarism). Auto-plagiarism includes using work that has already been submitted for assessment at the HKIS or for any other award by an academic or professional institution.

The incorporation of material without formal and proper acknowledgement (even with no deliberate intent to cheat) can constitute plagiarism.

Work may be considered to be plagiarized if it consists of:

- a direct quotation;
- a close paraphrase;
- an unacknowledged summary of a source;
- direct copying or transcription.

With regard to essays, reports and description of a project, the rule is: if information or ideas are obtained from any source, that source must be acknowledged according to the appropriate convention in that discipline; and any direct quotation must be placed in quotation marks and the source cited immediately. Any failure to acknowledge adequately or to cite properly other sources in submitted work is plagiarism.

Plagiarism is considered to be an act of fraudulence and misconduct against the HKIS Rule of Conducts. Alleged plagiarism, at whatever stage of a probationer's status, whether before or after admission as HKIS Corporate Member, may be investigated and dealt with appropriately by the HKIS.