



# ANNUAL DINNER

**Date: 8 November 2022 (Tuesday)**  
**Time: 18:00 – 21:30**

**Venue: Grand Hyatt Hong Kong**  
**1 Harbour Road, Hong Kong**

To: **The Hong Kong Institute of Surveyors**

Room 1205, 12/F., Wing On Centre, 111 Connaught Road Central, Sheung Wan, Hong Kong

Email: karen@hkis.org.hk

Deadline for Reservation : 29 September 2022

Please reserve for the **HKIS Annual Dinner 2022**

\_\_\_\_\_ Number of the table(s) (maximum of 8 persons per table) at HK\$21,800 per table

\_\_\_\_\_ Number of ticket(s) at HK\$3,000 per ticket

**(Remarks: If the booking request is made for more than 2 tables, additional table(s) will be offered subject to availability)**

Name/contact person : Prof/Dr/Sr/Mr/Mrs/Miss

Company name : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Payment method** (please tick the appropriate box)

By cheque payable to **The Hong Kong Institute of Surveyors** Amount: HK\$ \_\_\_\_\_ Cheque no.: \_\_\_\_\_

Please charge my HKIS & Shanghai Commercial Bank Limited Co-branded Credit Card (Master Card / Visa Card)

By HKIS American Express Credit Card

**Payment instruction for HKIS event's reservation fee**

**HKIS Annual Dinner 2022**

To: Credit Card Service Department

I would like to pay the reservation fee of HK\$ \_\_\_\_\_ (HK\$21,800 per table, HK\$3,000 per ticket) to The Hong Kong Institute of Surveyors by charging my account as follows:

Credit Card No.: \_\_\_\_\_

HKIS membership no.: \_\_\_\_\_ Cardholder's name: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For bank use only**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**No refund can be made for cancellation, but a substitute delegate is normally permitted.**

**Remarks:**

- The personal data collected on this page will be used for our follow-up actions on your inquiry.
- Special remarks/requests are subject to availability.
- Under the current social distancing measures, the maximum number of persons allowed per banquet in a catering premise is not more than 120 persons (per room) and a maximum of 8 persons per table.
- The Grand Ballroom could be operated under Event premises for ceremony/speech purposes, no food and beverage to be served and all guests need to wear masks throughout the event time.
- After the ceremony, the Grand Ballroom and Grand Rooms will be operated under Catering premises, and food and beverage could be served.
- The table/seat allocation is based on a fair ballot drawing by the Organising Committee. HKIS will send a confirmation via email on or before the end of October 2022.
- Reservations will only be confirmed upon receipt of the FULL PAYMENT.
- HKIS reserves the right to review the pricing again, cancel or reschedule the dinner at its discretion, and may make necessary adjustments if there are changes to the abovementioned government regulation.
- No refund can be made for cancellation, but a substitute delegate is normally permitted.

**Appendix:**

Tentative Rundown of Annual Dinner 2022  
 18:00 – 19:15 Reception and mingling (Grand Ballroom)  
 19:15 – 20:00 Ceremony - Speech and Group photo (Grand Ballroom)  
 20:00 – 21:30 Dinner (Grand Ballroom & Grand Rooms)