

**REQUEST FOR NOMINATION OF  
EXPERT WITNESS FOR WATER SEEPAGE DISPUTES**

Please complete this form **and** return it to:

The Hong Kong Institute of Surveyors  
(By mail : Room 1205, 12/F, Wing On Centre, 111 Connaught Road Central, Central  
or by fax : (852) 2868 4612)

The party/parties named below individually/together apply to the HKIS for nomination of an expert witness in relation to the water seepage dispute between them as set out in this form. Unless otherwise agreed, the nomination is to follow the relevant procedures applicable at the date of this application.

**1. Details of Parties:**

**Party 1 (Plaintiff or Applicant)**

**Party 2 (Defendant or Respondent)**

Name:

Name:

\_\_\_\_\_

\_\_\_\_\_

Address:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel. No.:

Tel. No.:

\_\_\_\_\_

\_\_\_\_\_

Fax:

Fax:

\_\_\_\_\_

\_\_\_\_\_

E-mail:

E-mail:

\_\_\_\_\_

\_\_\_\_\_

**2. Is there any legal representative engaged?**

Party 1 :  Yes  No

*If yes, please fill in the following details:*

Party 2 :  Yes  No

**Party 1 Representatives (if any)**

**Party 2 Representatives (if any)**

Name:

Name:

\_\_\_\_\_

\_\_\_\_\_

Address:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel. No.:

Tel. No.:

\_\_\_\_\_

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Fax:

Fax:

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E-mail:

E-mail:

\_\_\_\_\_

\_\_\_\_\_

**3. Court Case No. (if any): \_\_\_\_\_**

**or Arbitration/ Mediation Case No. (if any): \_\_\_\_\_**

**or formal proceeding yet to commence (tick ✓ if appropriate) \_\_\_\_\_**

4. **Approximate amount in dispute** (where applicable): **HK\$** \_\_\_\_\_

5. **Summary of the Dispute:**

*(Please state briefly what the dispute is about, and any particular issue(s) of importance. Please also state any relief or remedy sought. Use separate sheet(s) if required.)*

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6. **Particular requirements for the expert witness**

***Any particular language skills of the expert witness?*** (please tick ✓ the box provided)

English  Cantonese  Putonghua  Other (Please specify) \_\_\_\_\_

***Any preference for special or other requirements of the expert witness?***

*(please tick ✓ the box provided)*

Yes  No

If yes, please specify

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The HKIS may consider the special requirements for the nomination as applicable and appropriate.

7. **Notice of the Gathering of Personal Data:**

The personal data provided by the Party/ Parties under this Request for Nomination of Expert Witness for Water Seepage Disputes Form or generally in relation to the dispute are for the purpose of processing the nomination by HKIS. In this connection, the personal data so provided will be handled by or revealed to the following parties:

- a) personnel of the HKIS and its delegates;
- b) the other Party/ Parties named in this form;
- c) the potential expert witness in relation to your dispute; and
- d) the expert witness nominated in relation to your dispute.

**Declaration by the Party/ Parties**

- I. The Party/Parties confirms/confirm the agreement to apply to HKIS for nomination of expert witness for water seepage disputes;
- II. The Party/Parties acknowledges/acknowledge that HKIS is not responsible for the appointment of expert witness;
- III. The Party/Parties will cooperate with the personnel of the HKIS and the expert witness, by providing all relevant documents and information, when requested, including information that may be relating to personal data, to enable such personnel of HKIS and the expert witness to handle the dispute;
- IV. The Party/Parties undertake to keep all matters and information concerning and relating to the dispute confidential and will not disclose such matters and information to any person, other than the other party/parties, the personnel of the HKIS and the expert witness, save and to the extent required by the laws;
- V. The Party/Parties will not hold the personnel of the HKIS liable for any claims, loss or damages in relation to the outcome or proceedings of the subject dispute;
- VI. The Party/Parties has/have read the above Notice of the Gathering of Personal Data and confirms/confirm the agreement to provide personal data in relation to the HKIS on a voluntary basis and on the terms and for the purposes set out in the Notice;
- VII. The Party/Parties further confirms/confirm that the information provided in this Request for Nomination of Expert Witness for Water Seepage Disputes Form is true and accurate.

**8. Signature(s):**

(Party 1 and Party 2 may sign this Request for Nomination of Expert Witness for Water Seepage Disputes on separate forms.)

\_\_\_\_\_  
*Signature of Party 1*

*(or its Legal Representative)*

\_\_\_\_\_  
*Signature of party 2*

*(or its Legal Representative)*

\_\_\_\_\_  
*Full Name of Party 1*

*(or its Legal Representative)*

\_\_\_\_\_  
*Full Name of Party 2*

*(or its Legal Representative)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

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**FOR OFFICE USE ONLY**

Received by HKIS on : \_\_\_\_\_

Referred to CLEWP on : \_\_\_\_\_