

For Office Use Only

## APPLICATION FOR APPROVAL OF PRACTICAL TASK

Note: Personal data collected in this form will be used for registration, administration, future correspondences and record keeping purposes relating to the Assessment of Professional Competence of the Hong Kong Institute of Surveyors.

The completed application form should be returned to the Education Department, the Hong Kong Institute of Surveyors, Room 1205, 12th Floor, Wing On Centre, 111 Connaught Road Central, Hong Kong.

\* Please delete as appropriate.

### Part A: To be completed by the Candidate

Title: Mr. / Mrs. / Ms. / Miss*	Name in Full (Surname first):	Chinese Name:
HKIS Membership: Probationer / Associate Member*	Membership No.:	Contact Telephone No.:
Postal Address in BLOCK LETTERS:		
<p>I hereby apply to the Hong Kong Institute of Surveyors (HKIS) for approval of the practical task of which the title and synopsis are proposed in Part D. I confirm that (please ✓):</p> <p><input type="checkbox"/> I have completed a total of _____ months of Professional Training (not less than half of my whole training period) with the last submission of training records on _____ (dd/mm/yyyy).</p>		
Signature: _____		Date: _____

### Part B: To be completed by the Supervisor

Name of Supervisor in Full:	HKIS Membership No.:
<p>I support this application and confirm that the practical task under application is to be completed by the Candidate under my supervision.</p>	
Signature: _____	Date: _____

### Part C: To be completed by the Counsellor

Name of Counsellor in Full:	HKIS Membership No.:
<p>I endorse this application and confirm to the best of my knowledge that the practical task under application is of professional standard and meets the requirements of APC Part II Written Assessment.</p>	
Signature: _____	Date: _____

**Part D: Title and Synopsis**

*Title:*

*Synopsis: (In 500 to 1000 words. Plans, diagrams or photographs may be attached if necessary.)*