

For Office Use Only

APPLICATION FOR APC PART II – WRITTEN ASSESSMENT

Note: Personal data collected in this form will be used for registration, administration, future correspondences and record keeping purposes relating to the Assessment of Professional Competence of the Hong Kong Institute of Surveyors.

The completed application form should be returned to the Education Department, the Hong Kong Institute of Surveyors, Room 1205, 12th Floor, Wing On Centre, 111 Connaught Road Central, Hong Kong.

* Please delete as appropriate.

Part A: To be completed by the Candidate

<i>Title:</i> Mr. / Mrs. / Ms. / Miss*	<i>Name in Full (Surname first):</i>	<i>Chinese Name:</i>
<i>HKIS Membership:</i> Probationer / Associate Member*	<i>Membership No.:</i>	<i>Contact Telephone No.:</i>
<i>Postal Address in BLOCK LETTERS:</i>		
<p>I hereby apply to the Hong Kong Institute of Surveyors (HKIS) for APC Part II Written Assessment and confirm the following statements (please ✓):</p> <p><input type="checkbox"/> I enclose herewith my written report in two hardcopies and 1 softcopy for assessment;</p> <p><input type="checkbox"/> I declare that the written report is my own work and I understand that any incorrect or incomplete statement or information given by me in this form will invalidate my pursuance to the APC;</p> <p><input type="checkbox"/> I enclose herewith a cheque of HK\$800 payable to "SURVEYORS SERVICES LTD." for the application fee. I understand that the application fee I paid is non-refundable upon withdrawal of application;</p> <p><input type="checkbox"/> I agree that HKIS may retain, dispose of, duplicate and release for reading by others my written report.</p>		
<i>Signature:</i> _____		<i>Date:</i> _____

Part B: To be completed by the Counsellor

<i>Name of Counsellor in Full:</i>	<i>HKIS Membership No.:</i>
<p>I hereby endorse this application and confirm to the best of my knowledge that the Candidate has fully engaged in the practical task of the written report under submission.</p>	
<i>Signature:</i> _____	<i>Date:</i> _____

Part C: For Office Use

<i>Hard and soft copies of written report checked</i>	
<i>Application fee received</i>	
<i>Acknowledgement sent</i>	
<i>Candidate's membership checked</i>	
<i>APC commencement date and effective period checked</i>	
<i>Refer to LSDEC on</i>	
<i>Written report delivered to assessors on</i>	
<i>Due date for assessment</i>	