



香港測量師學會  
THE HONG KONG INSTITUTE OF SURVEYORS

ASSESSMENT OF PROFESSIONAL COMPETENCE

PROPERTY & FACILITY MANAGEMENT

Form APC6/PFM(2018)

APC FINAL ASSESSMENT

APPLICATION

to undertake the APC Part II Interview Assessment

HKIS No.

(For Office Use)

Form received on	Documents received	Remarks
Referred to PFM DEC on	Diary	YES / NO
	Log Book	YES / NO
	Summary of Experience	YES / NO
	Synopsis of Structured Learning	YES / NO
	Application fee of HK\$800	YES / NO

(For PFM DEC Use)

Application in order	Application premature	Application out of date
Remarks	PFM DEC Chairman	Date

Surname Mr. / Miss *	Other Names in Full	Name in Chinese
Current Employing Organization		
Communication Address		Contact Telephone No.

**\*\* CANDIDATE'S DECLARATION \*\***

Commencement date of APC:			
Period of experience recorded in Diary & Logsheet as submitted with this application		days	
Qualified structured learning record as submitted with this application		hours	
TRAINING HISTORY IN CHRONOLOGICAL ORDER			
From	To	Employing Organization	Counsellor [Mark (E) if External]
MAIN STREAM PRACTICE			
Section One: Mandatory Competences (Level One)		Section Two: Core Competences (Level Three; Choose 2 out of 5)	Section three: Non-Core Competences (Level Two; Choose 2 out of 5)
		<input type="checkbox"/> 2.0 Property Asset Management <input type="checkbox"/> 3.0 Corporate Real Estate <input type="checkbox"/> 4.0 Project Management <input type="checkbox"/> 5.0 Repair and Maintenance <input type="checkbox"/> 6.0 Property Management	<input type="checkbox"/> 7.0 Finance Management <input type="checkbox"/> 8.0 Human Resources and Organisation Management <input type="checkbox"/> 9.0 Information Technology and Communication Management <input type="checkbox"/> 10.0 Quality and Performance Management and Benchmarking <input type="checkbox"/> 11.0 Major Research
Remarks: Level One - Knowledge and understanding; Level Two - Knowledge application and analysis; Level Three - Knowledge application and analysis; ability to give advice. Please refer to details in the Rules and Guide (May 2018) if required			

- I have completed my approved period of professional training and I have received emphasized training in the main stream practice indicated above.
- I hereby apply for Final Assessment of my professional competence.
- I enclose herewith a cheque of HK\$800 payable to "SURVEYORS SERVICES LTD." for the application fee. I understand that the application fee I paid is non-refundable in any event.
- I declare that the submitted documentation is a true record of the training I have received.
- I declare that I have undertaken the structured learning as listed overleaf.
- I declare that to the best of my knowledge the statements and information given on this form and in the attached documentation are true and correct.
- I understand that any misrepresentation on this form or in the attached documentation will invalidate my pursuance of the Assessment of Professional Competence in Property & Facility Management.

Indicate "X" in the above boxes.

Critical Analysis passed in   (month/year)	Practical Task passed in   (year)		
Interim Assessment Report filed in on   (day/month/year)	Signature of Candidate	Date of Application	
<b>STRUCTURED LEARNING</b>			
<b>Subject</b>	<b>Nature of Course</b>	<b>Date</b>	<b>Hours</b>
<b>Total Number of Hours</b>			

**\*\* COUNSELLOR'S ENDORSEMENT \*\***

- I confirm that the above candidate is receiving professional training under my counselling.
- I am of the opinion that having completed the approved period of professional training the above candidate is now ready to be assessed in his pursuit of qualification as a professional PFM surveyor.

Indicate "X" in the above boxes.

Name and Qualifications of In-house / External * Counsellor		
Position of In-house Counsellor *	Office of External Counsellor *	Signature of Counsellor
Correspondence Address of Counsellor		Contact Telephone No.

\* Delete whichever is inapplicable.